



CORPUS CHRISTI REGIONAL  
TRANSPORTATION AUTHORITY

# AGENDA MEETING NOTICE

**DATE:** Wednesday, September 6, 2017  
**LOCATION:** Staples Street Center  
 602 North Staples Street, 2<sup>ND</sup> Floor Board Room • Corpus Christi, TX  
**TIME:** 8:30 a.m.

## BOARD OF DIRECTORS' MEETING

**CURTIS ROCK (Chair)**

**Michael Reeves (Vice Chair) ~ Edward Martinez (Secretary)**

	TOPIC	SPEAKER	EST.TIME	REFERENCE
1.	<b>Pledge of Allegiance</b>	C. Rock	1 min.	-----
2.	<b>Moment of Reflection</b>	C. Rock	1 min.	-----
3.	<b>Roll Call</b>	C. Rock	2 min.	-----
4.	<b>Reading of Mission &amp; Vision Statements</b>	C. Rock	4 min.	-----
5.	<b>Opportunity for Public Comment</b>	C. Rock	3 min.	<i>No Attachment</i>
6.	<b>Update on RCAT Committee Activities</b>	A. Bauman	3 min.	<i>No Attachment</i>
7.	<b>Discussion and Possible Action</b> to Approve the Board of Directors' Meeting Minutes of August 2, 2017	C. Rock	2 min.	Pages 1-2
8.	<b>CONSENT ITEMS:</b> The following items are routine or administrative in nature and have been discussed previously by the Board or Committees. The Board has been furnished with support documentation on these items.			
	a) <b>Action</b> to Recommend the Board Authorize the Chief Executive Officer (CEO) or Designee to Issue a Request for Quotations (RFQ) for Actuarial Services for Defined Benefit Pension & Trust Plan	R. Saldaña	2 min.	Pages 3-4
	b) <b>Action</b> to Recommend the Board Authorize the Chief Executive Officer (CEO) or Designee Authorize Entering into a Month-to-Month Agreement Ending March 31, 2018 with Wells Fargo Institutional Trust Group for Portfolio Management of the Agency's Defined Contribution Plan and Defined Benefit Plan & Trust	R. Saldaña	2 min.	Pages 5-6

	c) <b>Action</b> to Recommend the Board Authorize the Chief Executive Officer (CEO) or Designee to Authorize Exercising the Second Option Year with Wells Fargo Bank, N.A. from January 1, 2018 to December 31, 2018 for Depository and Banking Services	R. Saldaña	2 min.	Page 7
	d) <b>Action</b> to Recommend the Board Authorize the Chief Executive Officer (CEO) or Designee to Award a Contract to Ram-Bro Contracting, Inc. for Parking Lot Improvements at the Corner of Leopard and Artesian Streets	S. Montez	2 min.	Pages 8-9 <i>PowerPoint</i>
9.	<b>2018 Budget Workshop #4</b> a. Customer Service Budget b. Marketing & Communication Budget c. Human Resources Budget d. Sub-Recipient Agreements Budget e. Depreciation Budget f. Debt Service Budget g. Staples Street Center Budget	J. Cruz-Aedo	30 min.	<i>PowerPoint</i>
10.	<b>Presentations:</b> a. Hurricane Harvey Emergency Response Report b. July 2017 Financial Report c. July 2017 Operations Report d. Procurement Update	R. Saldaña R. Saldaña G. Robinson R. Saldaña	10 min. 5 min. 5 min. 5 min.	<i>PowerPoint</i> Pages 10-16 <i>PowerPoint</i> Pages 17-27 <i>PowerPoint</i>
11.	<b>CEO's Report</b>	J. Cruz-Aedo	5 min.	<i>No Attachment</i>
12.	<b>Chairman's Report</b>	C. Rock	5 min.	<i>No Attachment</i>
13.	<b>Adjournment</b>	C. Rock	1 min.	-----
14.	<b>Information Items:</b> a. RCAT Minutes – July 20, 2017 b. Member Inquiry Forms: o Committees Meeting – July 26, 2017 o Board Meeting – August 2, 2017			<i>Attachments</i>

**Total Estimated Time: 1 hr. 30 min.**

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On **Friday, September 1, 2017** this Notice was posted by **Dena Linnehan** at the CCRTA Staples Street Center, 602 N. Staples Street, Corpus Christi, Texas; and sent to the Nueces County and the San Patricio County Clerks for posting at their locations.

**PUBLIC NOTICE** is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.

In compliance with the Americans with Disabilities Act, individuals with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the Assistant Secretary to the Board at (361) 903-3474 at least 48 hours in advance so that appropriate arrangements can be made.

Información en Español: Si usted desea esta información en Español o en otro idioma, por favor llame al teléfono (361) 289-2712.

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**Mission Statement**

The Regional Transportation Authority was created by the people to provide quality transportation in a responsible manner consistent with its financial resources and the diverse needs of the people. Secondly, The RTA will also act responsibly to enhance the regional economy.



**Vision Statement**

Provide an integrated system of innovative, accessible and efficient public transportation services that increase access to opportunities and contribute to a healthy environment for the people in our service area.

**REGIONAL TRANSPORTATION AUTHORITY  
BOARD OF DIRECTORS' MEETING MINUTES  
WEDNESDAY, AUGUST 2, 2017**

**Summary of Actions**

1. Pledge of Allegiance
2. Moment of Reflection
3. Conducted Roll Call
4. Reading of Mission and Vision Statements by Chairman
5. Provided Opportunity for Public Comment
6. Heard Update on RCAT Committee Activities
7. Action to Approve Board of Directors' Meeting Minutes of July 5, 2017
8. Action to Approve Consent Agenda Items –
  - a. Recommend the Board Authorize the Chief Executive Officer (CEO) or his Designee to Authorize Exercising the Last Option Year with Electronic Data Magnetics, Inc. (EDMI) for the Supply of Electronic Bus Passes
9. Action to Adopt a Resolution In Support of a Grant Application for Buses and Bus Facilities Infrastructure Investment Program, for the Port/Ayers Renovation Project
10. Held 2018 Budget Workshop #2
11. Heard Presentations –
  - a. June 2017 Financial Report
  - b. Procurement Update
  - c. June 2017 Operations Report
12. Held Closed Session on Real Estate Matters Involving the Port Ayers Transfer Station
13. Heard CEO's Report
14. Heard Chairman's Report
15. Adjournment
16. Information –
  - a. RCAT Minutes – June 15, 2017
  - b. Member Inquiry Forms – Committees Meetings - June 7, 2017 & Board Meeting held July 5, 2017

The Regional Transportation Authority Board of Directors met at 8:30 a.m. in the Regional Transportation Authority Staples Street Center facility located at 602 N. Staples Street, 2<sup>nd</sup> Floor Board Room, Corpus Christi, Texas.

**Board Members Present:** Curtis Rock, Chairman; George B. Clower; Glenn Martin; Scott Harris; Tom Niskala

**Board Members Absent:** Michael Reeves, Vice Chairman; Edward Martinez, Secretary; Angie Granado, A.R. 'Butch' Escobedo, Larry Rucker Young and Abel Alonzo

**Staff Present:** Jorge Cruz-Aedo, CEO; Daniel Benavides, Esteban Campos, David Chapa; Sherrié Clay; Kelly Coughlin, Jennifer Fehribach, Angelina Gaitan, Bryan Garner, Annie Hinojosa, Denise Jones, Dena Linnehan, Derrick Majchszak, Sharon Montez, Christina Perez, Victoria Perez, Mike Rendón, Gordon Robinson, Sandy Roddel, Robert Saldaña; Susan Teltschik

**Public Present:** John Bell, Wood, Boykin, Wolter, CCRTA Legal Counsel; Benjamin Schmit, MV Transportation; Ronald Berglund, RIDC; Gina Salazar, Local ATU-Union 1769

**Call to Order & Roll Call**

Mr. Curtis Rock commented there were not have enough board members present to establish a quorum, and requested staff to brief the board over the agenda items until a quorum could be established. Mr. Rock then called the meeting to order at 8:36 a.m., announced the Pledge of Allegiance and held a moment of reflection.

Ms. Dena Linnehan called Roll and stated a quorum was not present.

Mr. Rock read the Agency's Mission and Vision Statements aloud and asked everyone to reflect on the purpose of the Agency.

**Opportunity for Public Comment**

No one spoke under public comment.

**Adjournment**

There being no further review of items, the meeting adjourned at 8:38 a.m.

Submitted by: Dena Linnehan

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Edward Martinez, Secretary



Board of Directors' Memo

September 6, 2017

**Subject:** Issue a Request for Quotations (RFQ) for Actuarial Services for Defined Benefit Pension & Trust Plan

**Background**

The Defined Benefit Pension Plan is a qualifying trust with more than 100 participants. The Board has fiduciary responsibility for the defined Benefit Pension Plan, so it is necessary to have the actuarial information performed by a qualified specialized professional, in order to determine the funding status and contribution to the trust. This includes identifying the Actuarial Accrued Liability, the Actuarial Asset Value and the Unfunded Actuarial Accrued Liability.

**Identified Need**

With the completion of the annual valuation actuarial report for fiscal year ending December 31, 2016, it is time to begin the solicitation process to secure these services for the:

- Preparation and production of the 2017 annual report and
- Compliance with guidelines set forth by Gasb statement 68 and the Texas Pension Review Board

**Financial Impact**

Historically these services are offered under a three year contract with option terms that usually are under \$25,000.

**Committee Review**

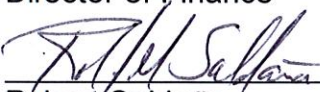
This item was reviewed and approved by the Administration and Finance Committee on August 23, 2017.

**Recommendation**

Staff requests that the Board of Directors Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Issue a Request for Quotations (RFQ) for the Actuarial Services for the Defined Benefit Pension & Trust Plan.

Respectfully Submitted,

Submitted by: Marie Sandra Roddel  
Director of Finance

Reviewed by:   
Robert Saldaña  
Managing Director of Administration

Final Approval by:   
Jorge Cruz-Aedo  
Chief Executive Officer



**Subject:** Enter into a Month-to-Month Agreement Ending March 31, 2018 with Wells Fargo Institutional Trust Group for Portfolio Management of the Agency's Defined Contribution Plan and Defined Benefit Plan & Trust

**Background**

The CCRTA entered into an agreement with Wells Fargo Institutional Trust Group on June 1, 2012 for 3 years with one 2-year options for Portfolio Management of the Defined Contribution Plan and Defined Benefit & Trust services. The two year option was exercised in June 2015 which extended the initial contract terms through August 26, 2017.

**Identified Need**

Extending the services under a month-to-month agreement will allow staff time to solicit proposals through the RFP process.

**Financial Impact**

The monthly cost for this service under a month-to-month agreement remains unchanged from the initial contract. The services will continue at the same rate of \$15,500 per month which is typically paid from the earnings of the plans. Under this arrangement CCRTA may opt to terminate by providing a 30-day written cancellation letter.

**Committee Review**

This item was reviewed and approved by the Administration & Finance Committee on August 23, 2017.


**Recommendation**

Staff that the Board of Directors to Authorize the Chief Executive Officer (CEO) or Designee to Enter into a Month-to-Month Agreement Ending March 31, 2018 with Wells Fargo Institutional Trust Group for Portfolio Management of the Agency's Defined Contribution Plan and Defined Benefit Plan & Trust.



Respectfully Submitted,

Submitted by: Marie Sandra Roddel  
Director of Finance

Reviewed by:   
Robert Saldaña  
Managing Director of Administration

Final Approval by:   
Jorge Cruz-Aedo  
Chief Executive Officer



Board of Directors' Memo

September 6, 2017

**Subject:** Authorize to Exercise final Second Option Year with Wells Fargo Bank, N.A. from January 1, 2018 to December 31, 2018 for Depository and Banking Services

**Background**

The CCRTA entered into a Depository and Banking Services agreement with Wells Fargo Bank, N.A. for the period of January 1, 2014 through December 31, 2016. The first option period under Contract Number 2013-S-14 was exercised on March 21, 2017 extending same services from January 1, 2017 to December 31, 2017.

**Identified Need**

Exercising the second and final option of this contract will allow the continuity of all the various depository and banking services currently being provided through December 31, 2018.

**Financial Impact**

The only change to the pricing is in favor of the CCRTA and involves the Earnings Credit Rate/ECR. The ECR rate increased from 0.25% to 0.35% effective in April 2017. Funds are being budgeted in the proposed FY 2018 Budget.

**Committee Review**

This item was reviewed and approved by the Administration and Finance Committee on August 23, 2017.

**Recommendation**

Staff requests the Board of Directors to Authorize the Chief Executive Officer (CEO) or Designee to Exercise final Second Option Year with Wells Fargo Bank, N.A. from January 1, 2018 to December 31, 2018 for Depository and Banking Services.

Respectfully Submitted,

Submitted by: Marie Sandra Roddel  
Director of Finance

Reviewed by:   
Robert Saldaña  
Managing Director of Administration

Final Approval by:   
Jorge Cruz-Aedo  
Chief Executive Officer



CORPUS CHRISTI REGIONAL  
TRANSPORTATION AUTHORITY

Board of Directors Meeting Memo

September 6, 2017

**Subject:** Authorize to Award a Contract to Ram-Bro Contracting, Inc. for Parking Lot Improvements at the Corner of Leopard and Artesian Streets for \$129,936

**Background**

A few years ago, as part of the Staples Street Center project, vacant land was purchased at the corner of Leopard and Artesian. The purpose of the procurement was twofold. Initially, it was to be used as a construction yard for Fulton Coastcon to use during the construction process. Upon, the completion of the project, it would then become an extension of the main parking lot, once needed.

**Identified Need**

The CCRTA has a need to increase the parking space count in preparation of the General Land Office move in. They are scheduled to move into the Staples Street Center in March of 2018.

As of today, there are nine tenants leasing space from the CCRTA, Valley Transit/Greyhound, Metropolitan Planning Organization, STSARS, Senator Hinojosa and the Nueces County departments, of Social Services and Veteran's Services, the United Chamber of Commerce, Texas Department of Motor Vehicles, Nueces River Authority and Family Endeavors.

By improving the vacant parking lot across the street, we would add another 45 parking spots. This amount would provide the parking needed for the General Land Office's company vehicles.

**Analysis**

The Invitation for Bids was issued on June 28<sup>th</sup>, and a pre-bid was held on July 6<sup>th</sup>. Bids were received on August 4, 2017, and six bids were received timely. The table below lists the companies along with their bids.

Name	Price
<b>A. Ram-Bro Contracting, Inc.</b>	<b>\$129,936.00</b>
Garrett Construction Company	\$133,428.40
A. Ortiz Construction & Paving, Inc.	\$138,002.50
DMB Construction	\$189,662.19
Gourley Contractors, LLC.	\$203,775.27
Alman Utilities & Construction, Inc.	\$208,205.19

The lowest bidder was Ram-Bro Contracting, Inc., with a bid of \$129,936 which is below the budget estimate of \$157,544. The company has been in business for 26 years and

is in Robstown, TX. They have previously performed construction services for the CCRTA. They worked on ADA bus stop improvements back in 2009. They were awarded a contract of \$1,007,552.50. Their performance was satisfactory and the work was completed on time. Other references, that were reached, stated the construction services performed were also satisfactory.

**Financial Impact**

The proposed contract award for the parking lot improvements is \$129,936.00. Also, as a secondary construction component, there will be the installation of security cameras, which is estimated at \$15,000, to be performed by others. This will bring the construction and security component to a total estimated cost of \$144,936 still below the budget allocation. This is a locally funded project.


**Committee Review**

This item was reviewed and approved by the Operations & Capital Projects Committee on August 23, 2017.

**Recommendation**

Staff requests that the Operations Committee Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Award a Contract to Ram-Bro Contracting Inc. for the Parking Lot Improvements at the Corner of Leopard and Artesian Streets for \$129,936.00.

Respectfully Submitted,

Reviewed by:   
Sharon Montez  
Managing Director of Customer Services and Capital Projects

Final Approval by:   
Jorge Cruz-Aedo  
Chief Executive Office



**Subject:** July 2017 Financial Report

**SUMMARY:** The Authority's net financial performance for the month of July falls short of budgeted amounts by \$579,880. The majority of the negative monthly variance is attributed to the higher costs associated with health care insurance from the Human Resources Department. The other variances are attributed to the purchasing timing differences that occurred in Purchased Transportation, MIS, Vehicle Maintenance, and Facilities Maintenance. Also attributing to the shortfall is the depreciation expense which is significantly higher than budgeted. This is because the budget depreciation amount represents only the local share of the depreciation expense while the actual represents the depreciation of both local and federal portions.

Meanwhile, combined operating revenues were down, along with grant and investment income. There is optimism in terms of sales tax, as CCRTA begins to see its share of the strong sales tax growth across the state of Texas.

**REVENUES**

▪ Sales Tax Allocation – Received in July

The sales tax allocation received in the month of July for \$2,623,116.66 falls short of budget projections by \$25,995. However, in comparison to the same period last year it was higher by \$211,297.46 or 8.76%. This positive growth improved YOY (year-over-year) performance by \$39,925.62 or 0.32% and ended three consecutive months of negative growth.

The July allocation represents consumer spending for the month of May. Because allocations lag two months behind a revenue accrual is recognized in the month of May as required by accounting principles and is the amount that is reflected in the May financials. The accrual represents the amount that was budgeted for the month. When the actual allocation is received the accrual is reversed and replaced with the actual amount of the allocation.

▪ Sales Tax Allocation – Received in August

The sales tax allocation received in August for \$3,121,816.87 represents consumer spending in June and is encouraging because it is the first month of the budget year that sales tax revenue reached the \$3 million dollar mark. The allocation in comparison to the same period last year is higher by \$190,066 or 6.5%. YOY (Year-to-Year) collections for 2017 totaled \$15,774,522 which is \$229,991.13 higher than the same period last year and represents a positive growth of 1.48%.

The allocation for the month of June exceeded the monthly budget by \$121,817 or 4.06%. However, the Year-to-Date allocations falls short of budget by \$843,078 or -5.1%.

▪ Sales Tax Revenue Reported in July Financials

For clarity the actual sales tax revenue of \$2,860,886 reported in the July financials represents an accumulation of transactions that have occurred to date. One factor is the accruals and the other are the adjustments to the accrual when the actual sales allocation is received.

- Operating Revenues – For the month of July, Passenger Service was \$145,176 vs. \$137,492 in 2016 – an increase of \$7,684 and \$54,937 (27.5%) lower than current budget estimates. Other operating revenues, which includes advertising, were \$15,239 vs. \$52,018 budgeted for a net shortfall of \$36,779. The shortfall is a timing issue as the anticipated annual amount for CNG rebates was received in April 2017.

## **EXPENSES**

Over all, monthly departmental expenses are over budget by \$31,238, or 1.2%. For the year to date, expenses are under budget by \$597,948, or 3.2%. The majority of the variances are due to timing of purchases for supplies and cost-savings from several unfilled staff positions, offset by higher health insurance costs. Following are comments relating to the specific expense categories.

- Salaries & Benefits – July reflects \$994,518, which is 16.33% (\$194,048) under budgeted amounts. For year to date expenses, this category is 7.03% under budget.
- Services – July reflects \$295,844, which is 5.13% (\$14,426) over budgeted amounts.
- Materials and Supplies – July reports \$290,269, which is 19.6% (\$47,598) over budgeted amounts. The main variance is related to timing of receipt of invoices for repair parts and supplies for fleet vehicles.
- Utilities – July reports \$109,028, which is 6.68% (\$7,806) under budgeted amounts.
- Insurance – July reports \$439,096, which is \$173,263 (65.18%) over budgeted amounts. The major factor of this variance is health insurance claims invoices. The year-to-date expenses are at 34.73% over budget.
- Purchased Transportation – July reports \$498,898 which is \$19,395 (4.04%) over budgeted amounts.
- Miscellaneous – July reports \$19,060 which is \$21,656 (53.19%) under budgeted amounts. The variance is primarily due to the timing differences.

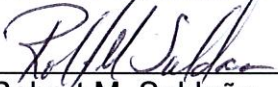
**Committee Review**

This item was reviewed and approved by the Administration & Finance Committee on August 23, 2017.

Please refer to the following page for the detailed financial statement.

Respectfully Submitted,

Submitted by: Marie Sandra Roddel  
Director of Finance

Reviewed by:   
Robert M. Saldaña  
Managing Director of Administration

Final Approval by:   
Jorge Cruz-Aedo  
Chief Executive Officer

**Corpus Christi Regional Transportation Authority**  
**Statement of Revenues and Expenditures By Cost Center (Unaudited)**  
**Months ended July 31, 2017 & July 31, 2016**

	Current Month			Prior Year Comparison	
	Actual	Budget	Favorable (Unfavorable) Variance	2016	Favorable (Unfavorable) Comparison
	A	B	A vs B	C	A vs C
Operating Revenues:					
Passenger service	\$ 145,176	200,114	(54,937)	137,492	7,684
Bus advertising	10,252	18,268	(8,016)	8,297	1,955
Charter service	-	-	-	-	-
Other operating revenues	4,987	33,750	(28,763)	11,377	(6,390)
Total Operating Revenues	160,416	252,132	(91,716)	157,166	3,250
Operating Expenses:					
Transportation	481,515	577,154	95,639	637,271	155,756
Customer Programs	25,592	37,431	11,838	20,624	(4,968)
Purchased Transportation	499,166	479,503	(19,662)	472,153	(27,013)
Service Development	27,704	35,451	7,747	70,321	42,617
MIS	87,768	71,556	(16,212)	42,888	(44,880)
Vehicle Maintenance	421,588	410,532	(11,056)	423,396	1,808
Facilities Maintenance	174,133	146,688	(27,445)	88,701	(85,432)
Contracts and Procurements	11,621	14,618	2,998	16,815	5,194
CEO's Office	41,212	52,159	10,946	80,604	39,392
Finance and Accounting	32,971	40,876	7,905	43,295	10,324
Materials Management	14,340	13,785	(555)	16,441	2,101
Human Resources	586,724	442,677	(144,047)	573,050	(13,674)
General Administration	32,591	50,410	17,820	39,151	6,560
Capital Project Management	16,465	16,284	(181)	16,821	356
Marketing & Communications	44,574	46,821	2,248	51,408	6,834
Safety & Security	80,604	105,244	24,640	103,729	23,125
Debt Service	-	-	-	-	-
Staples Street Center	68,146	74,286	6,140	98,524	30,378
Total Departmental Expenses	2,646,713	2,615,475	(31,238)	2,795,192	148,479
Depreciation	708,333	390,067	(318,266)	663,747	(44,586)
Total Operating Expenses	3,355,046	3,005,542	(349,504)	3,458,939	103,893
Operating Income (Loss)	(3,194,630)	(2,753,410)	(441,220)	(3,301,773)	107,143
Other Income (Expense)					
Sales Tax Revenue	2,860,886	2,834,000	26,886	2,625,012	235,874
Federal, state and local grant assistance	63,297	186,667	(123,370)	100,000	(36,703)
Investment Income	4,816	8,167	(3,351)	8,402	(3,586)
Gain (Loss) on Disposition of Property	-	4,583	(4,583)	-	-
Other Income (Expense)	29,866	30,353	(487)	-	29,866
Subrecipient Grant Agreements	(10,510)	-	(10,510)	-	(10,510)
Street Improvements Program for CCRTA Region Entities	(252,608)	(229,083)	(23,525)	-	(252,608)
Net Income (Loss) Before Capital Grants and Donations	(498,883)	81,276	(580,160)	(568,359)	69,476
Capital Grants & Donations	280	-	280	-	280
Change in Net Assets	\$ (498,603)	81,276	(579,880)	(568,359)	69,756



**CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY**  
**Statement of Net Position**  
**Month ended July 31, 2017 and year ended December 31, 2016**

	<b>Unaudited July 31 2017</b>	<b>Audited December 31 2016</b>
<b>ASSETS</b>		
<b>Current Assets:</b>		
Cash and Cash Equivalents	\$ 22,179,041	\$ 15,727,428
Investments	4,315,965	9,002,510
Receivables:		
Sales and Use Taxes	5,527,905	5,439,760
Accrued Interest	12,240	54,719
Federal Government	-	406,078
Other	44,440	36,938
Inventories	652,202	610,376
Prepaid Expenses	1,213,005	280,434
<b>Total Current Assets</b>	<u>33,944,799</u>	<u>31,558,243</u>
<b>Non-Current Assets:</b>		
Restricted Cash and Cash Equivalents	1,722,165	1,728,452
Capital Assets:		
Land	3,658,054	3,658,054
Buildings	49,958,064	49,958,064
Transit Stations, Stops and Pads	25,799,089	25,799,089
Other Improvements	4,706,675	4,706,675
Vehicles and Equipment	63,604,886	63,604,886
Construction in Progress	209,190	209,190
Current Year Additions	9,213,771	-
Total Capital Assets	<u>157,149,730</u>	<u>147,935,958</u>
Less: Accumulated Depreciation	<u>(72,553,441)</u>	<u>(67,595,109)</u>
Net Capital Assets	<u>84,596,288</u>	<u>80,340,849</u>
<b>Total Non-Current Assets</b>	<u>86,318,453</u>	<u>82,069,300</u>
<b>TOTAL ASSETS</b>	<u>120,263,251</u>	<u>113,627,543</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>		
Deferred outflow related to pensions	4,550,803	4,550,803
<b>TOTAL ASSETS AND DEFERRED OUTFLOWS</b>	<u><u>124,814,054</u></u>	<u><u>118,178,346</u></u>

**CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY**  
**Statement of Net Position (continued)**  
**Month ended July 31, 2017 and year ended December 31, 2016**

	<b>Unaudited July 31 2017</b>	<b>Audited December 31 2016</b>
	<u>          </u>	<u>          </u>
<b>LIABILITIES AND NET POSITION</b>		
<b>Current Liabilities:</b>		
Accounts Payable	830,585	843,276
Contractors Retainage Payable	289,246	1,293,190
Current Portion of Long-Term Liabilities:		
Long-Term Debt	555,000	555,000
Compensated Absences	275,328	275,328
Distributions to Regional Entities Payable	3,418,262	3,329,846
Other Accrued Liabilities	518,858	625,718
<i><b>Total Current Liabilities</b></i>	<u>5,887,279</u>	<u>6,922,358</u>
<b>Non-Current Liabilities:</b>		
Long-Term Liabilities, Net of Current Portion:		
Long-Term Debt	19,820,000	19,820,000
Compensated Absences	185,229	185,229
Net Pension Liability	3,320,409	3,320,409
Net OPEB Obligation	435,418	435,418
<i><b>Total Non-Current Liabilities</b></i>	<u>23,761,057</u>	<u>23,761,056</u>
<b>TOTAL LIABLILITES</b>	<u><b>29,648,336</b></u>	<u><b>30,683,414</b></u>
<b>DEFERRED INFLOWS OF RESOURCES</b>		
Deferred inflow related to pensions	195,034	195,034
<b>TOTAL LIABILITIES AND DEFERRED INFLOWS</b>	<u><b>29,843,370</b></u>	<u><b>30,878,448</b></u>
<b>Net Position:</b>		
Net Invested in Capital Assets	64,332,150	60,082,998
Restricted for Debt Service	1,611,302	1,611,302
Unrestricted	29,027,233	25,605,598
<b>TOTAL NET POSITION</b>	<u><b>94,970,684</b></u> \$	<u><b>87,299,898</b></u>

See Notes to Financial Statements

**Corpus Christi Regional Transportation Authority**  
**Statement of Cash Flows (Unaudited)**  
**Month ended July 31, 2017**

	<u>7/31/2017</u>
<b>Cash Flows From Operating Activities:</b>	
Cash Received from Customers	\$ 171,297
Cash Received from Bus Advertising and Other Ancillary	17,656
Cash Payments to Suppliers for Goods and Services	(781,871)
Cash Payments to Employees for Services	(658,151)
Cash Payments for Employee Benefits	(754,450)
Net Cash Used for Operating Activities	<u>(2,005,520)</u>
<b>Cash Flows from Non-Capital Financing Activities:</b>	
Sales and Use Taxes Received	<u>2,623,117</u>
Net Cash Provided by Non-Capital Financing Activities	<u>2,623,117</u>
<b>Cash Flows from Capital and Related Financing Activities:</b>	
Federal and Other Grant Assistance	10,695,129
Purchase and Construction of Capital Assets	<u>(6,431,792)</u>
Net Cash Provided by Capital and Related Financing Activities	<u>4,263,337</u>
<b>Cash Flows from Investing Activities:</b>	
Investment Income	1,761
Maturities and Redemptions of Investments	-
Net Cash Provided by Non-Capital Financing Activities	<u>1,761</u>
<b>Net Increase in Cash and Cash Equivalents</b>	4,882,695
<b>Cash and Cash Equivalents (Including Restricted Accounts), July 1, 2017</b>	19,018,510
<b>Cash and Cash Equivalents (Including Restricted Accounts), July 31, 2017</b>	<u>\$ 23,901,206</u>



# CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY

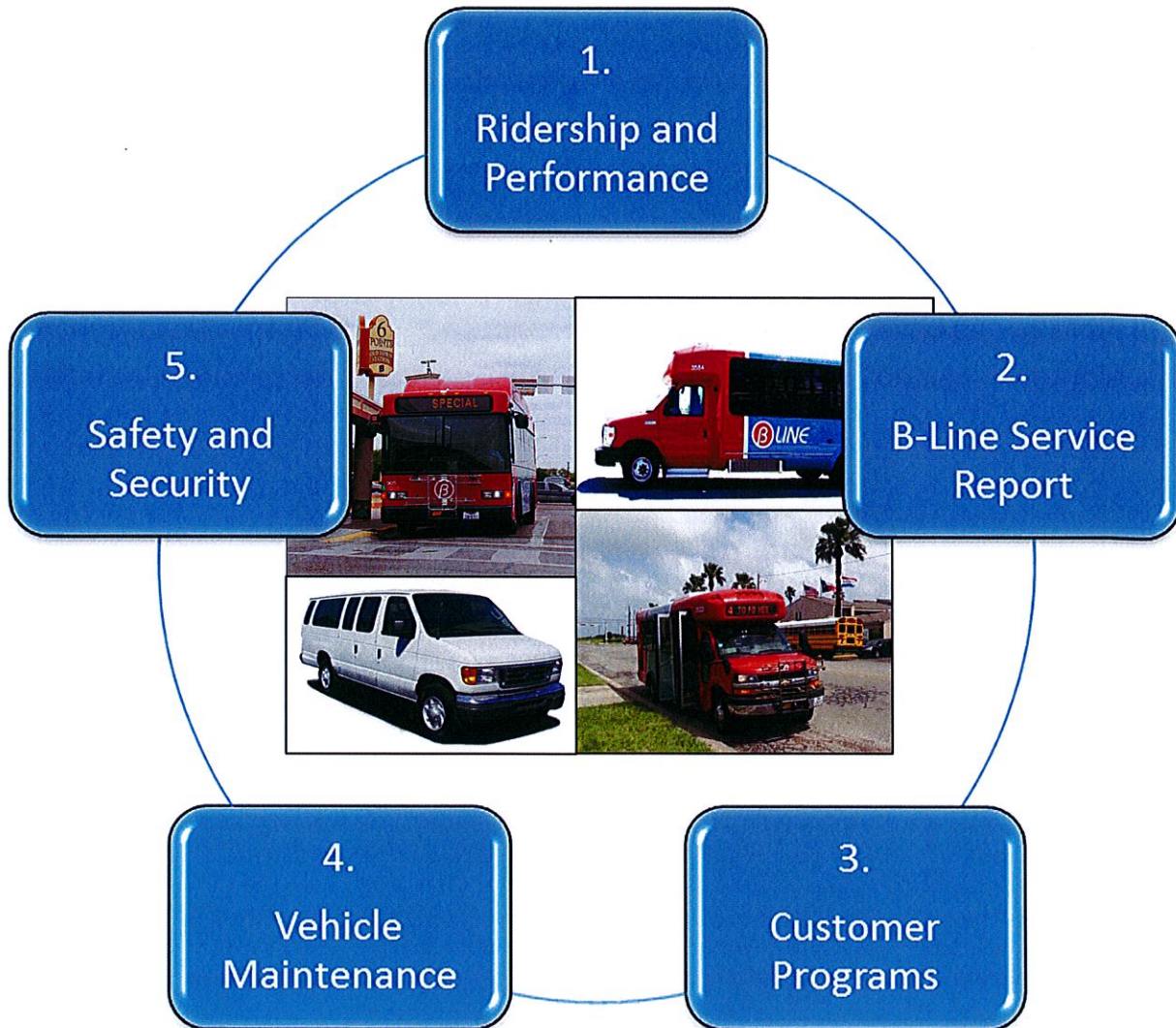
Board of Directors Meeting

September 6, 2017

## Subject: Operations Report for July 2017

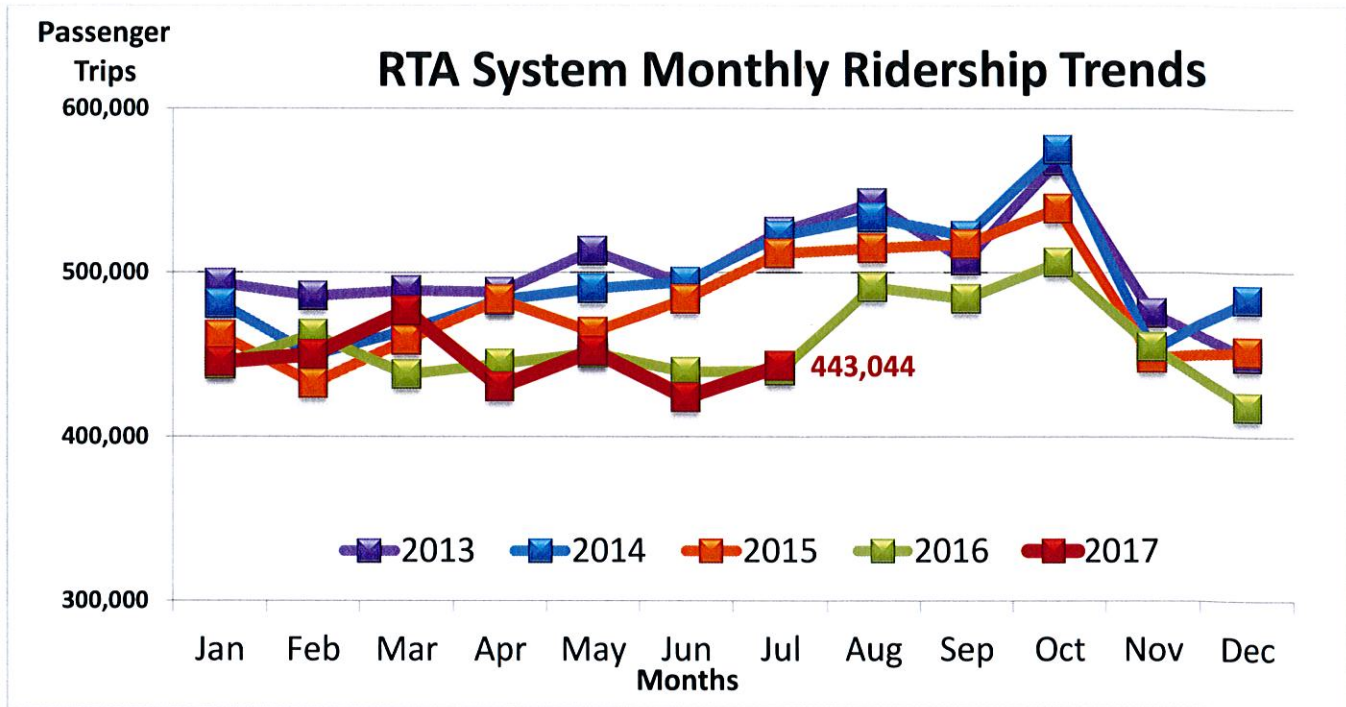
The system-wide monthly operations performance report for July 2017 is included below for your information and review. This report contains monthly and Year-to-Date (YTD) operating statistics and performance measurement summaries containing ridership, performance metrics by service type, miles between road calls, customer service feedback, and a safety and security summary.

Detailed results are reported within the five sections outlined below:

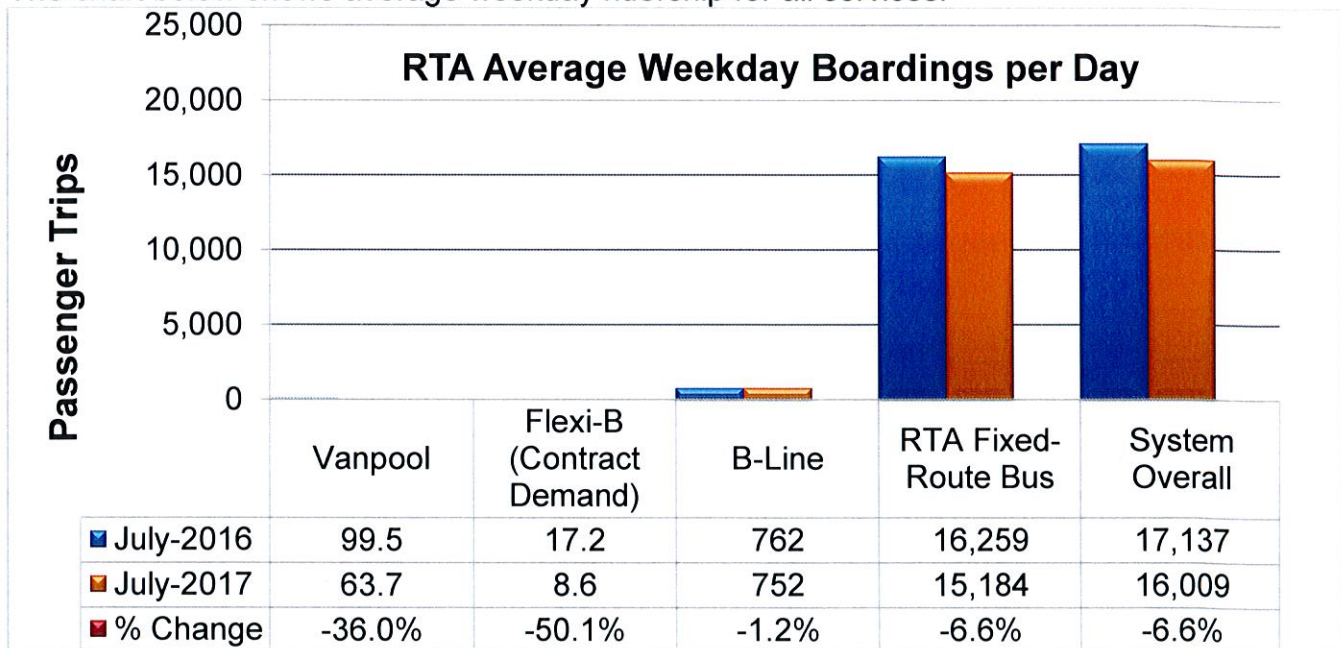


## 1. System-wide Ridership and Service Performance Results

Boardings for all services in July 2017 totaled 443,044. This represents a 0.7% increase as compared to 440,030 boardings in July 2016 or 3,014 more boardings this month. Both months contained 20 weekdays, 5 Saturdays and 6 Sundays. Retail gas prices for unleaded fuel cost about \$2.02 per gallon compared to \$2.00 per gallon in July 2016<sup>1</sup>. Approximately 1.27 inches of rain was recorded this month as compared to 0.31 inches in July 2016.<sup>2</sup>



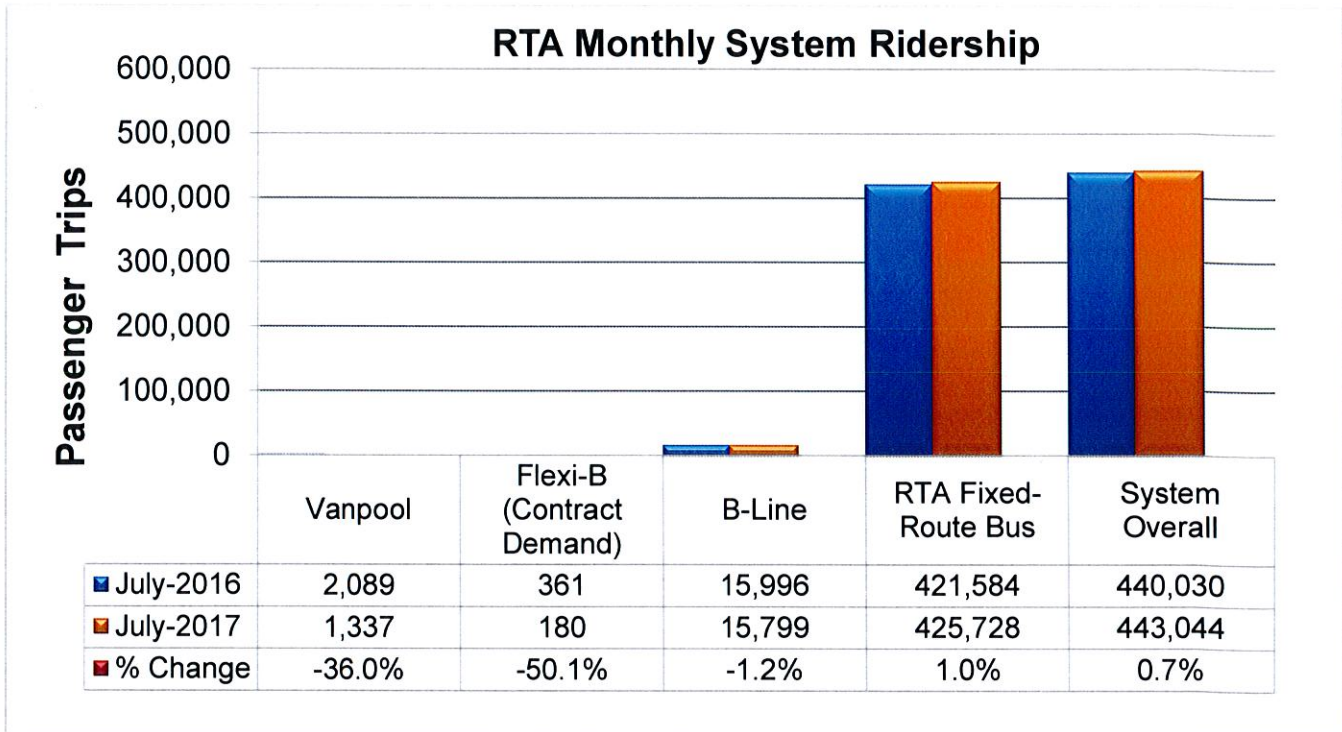
The chart below shows average weekday ridership for all services.



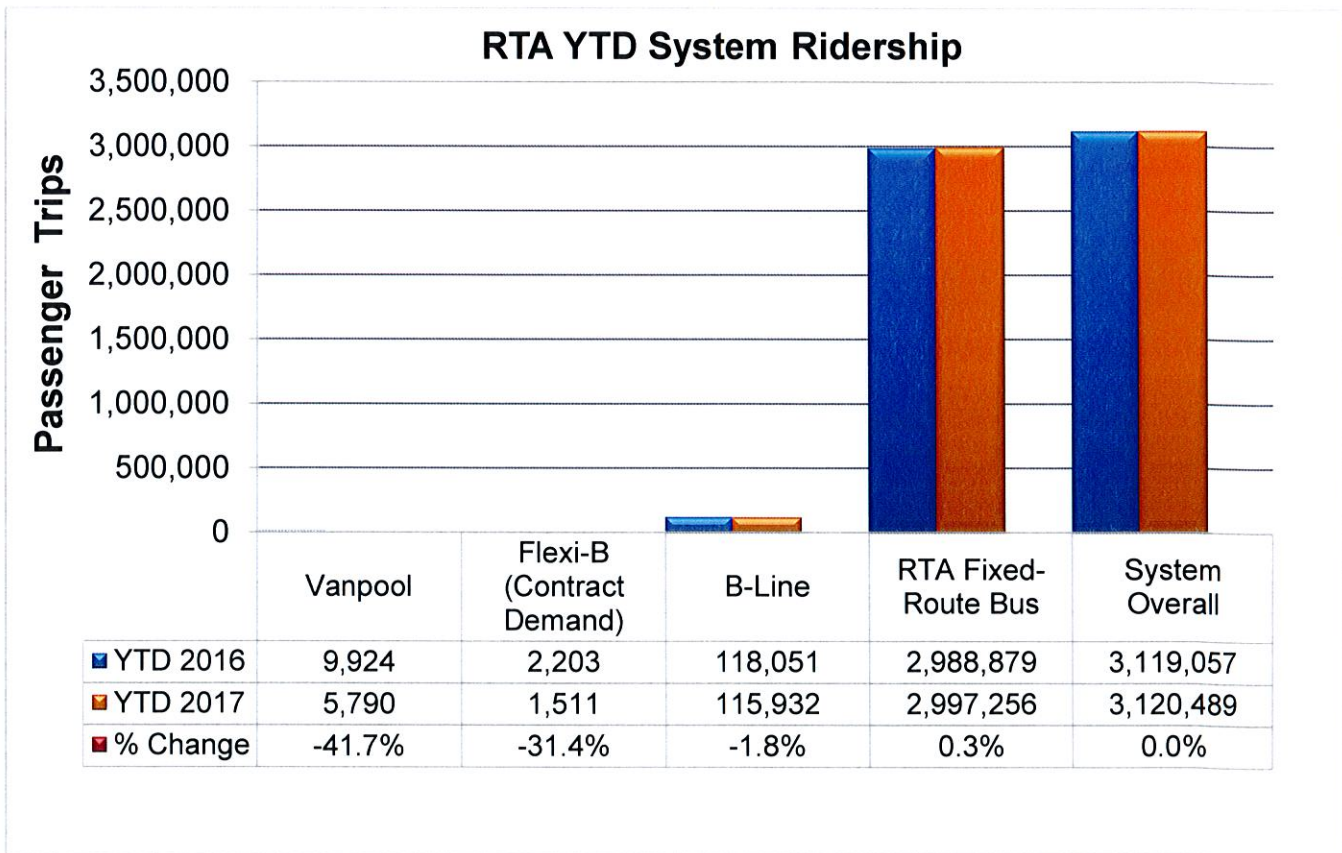
1. GasBuddy.com historical data at <http://www.gasbuddy.com>.

2. Weather Underground historical data at <http://www.wunderground.com>.

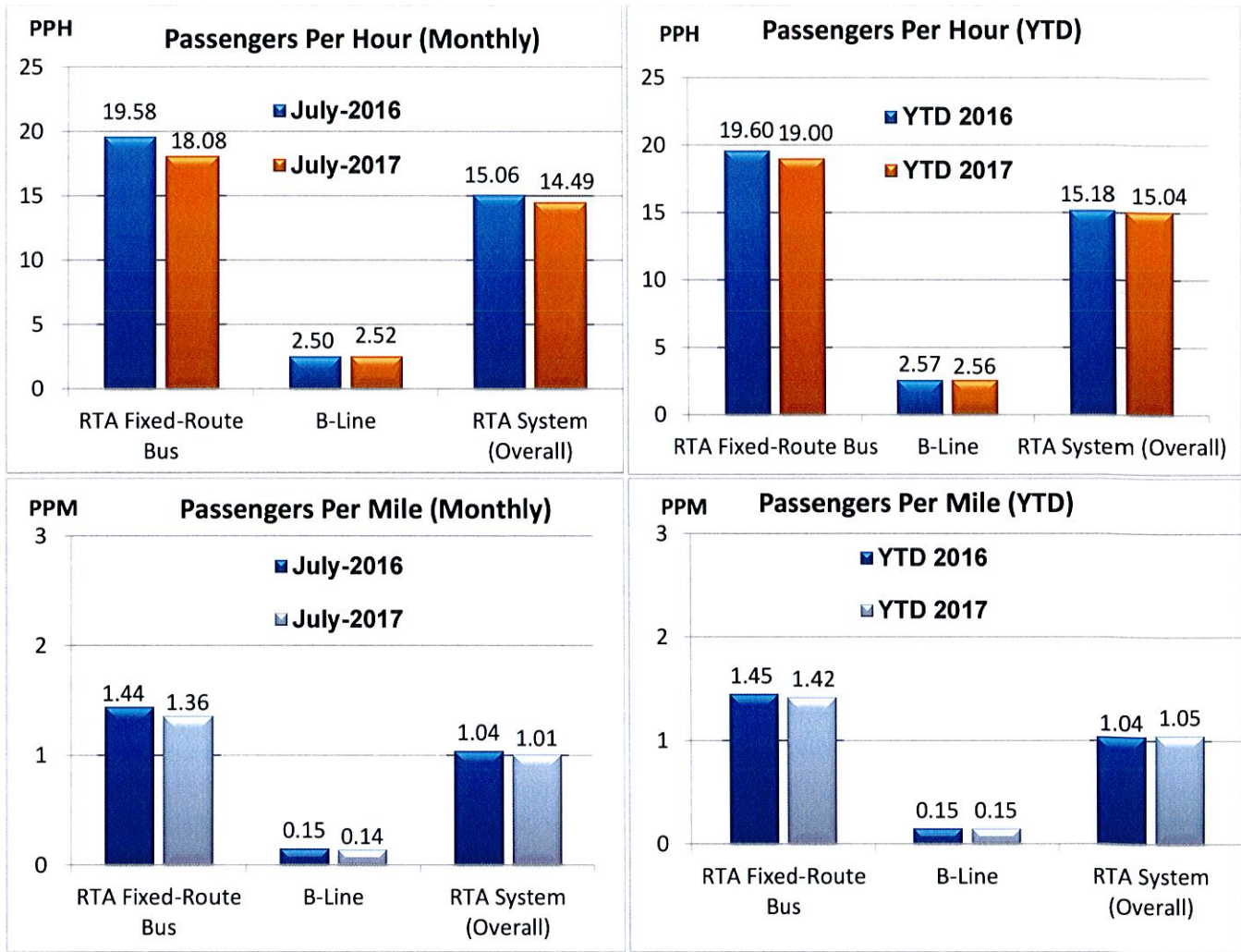
The chart below shows monthly ridership results for all services.



The chart below shows YTD ridership results for all services. CCRTA has recorded 3,014 more boardings for an increase of 0.7% in 2017 as compared to the same period in 2016.



The following charts report system-wide productivity for the month of July 2017 vs. July 2016 and YTD figures.



The following table shows on-time performance of RTA Fixed-Route services.

Schedule Adherence	Standard	May-17	Jun-17	Jul-17	3-Month Average
Early Departure	<1%	4.0%	1.0%	1.0%	2.0%
Departures within 0-5 minutes	>85%	85.0%	91.7%	88.0%	88.2%
Monthly Wheelchair Boardings	No standard	5,238	5,962	6,553	5,918
Monthly Bicycle Boardings	No standard	9,183	9,169	9,401	9,251
On-time performance surveys with departures > 5 minutes late will be examined by Planning and Transportation Departments. Corrective actions may follow.					

**The following existing detours potentially impact on-time performance:**

- Alameda Street (Ayers – Louisiana): To be completed Mid-2018
  - Routes 5, 5s, 15s, 19, 29, & 29s
- Carroll Lane (Houston – McArdle): Begins August 28, 2017: (12) month project.
  - Route 17 has already been on detour for six weeks for utility work.
- Corona Dr, Flynn Pkwy & Tiger Ln to Begin August 28, 2017: (9) month project.
  - Route 17 (4<sup>th</sup>) bond project detour
- Gollihar Street (Staples – Kostoryz): To be completed Mid-2019
  - Routes 32, 37 & 37s
- Greenwood Drive (Horne – Gollihar): To be completed November of 2017
  - Routes 15s & 23
- Kostoryz Road (Brawner – Staples): To be completed January 2018
  - Routes 15 & 24s
- McArdle Road (Whitaker – Nile): To be completed October of 2017
  - Routes 37 & 66s
- South & North Staples Street (Morgan - I-37): Was Completed in July 2017
  - Routes 5s, 5x, 17, 29 & 29s
- Williams Street (Staples - Airline): To be completed October of 2017
  - Routes 8s, 29 & 63

**2. Purchased Transportation Department Report: B-Line Service Contract Standards & Ridership Statistics**

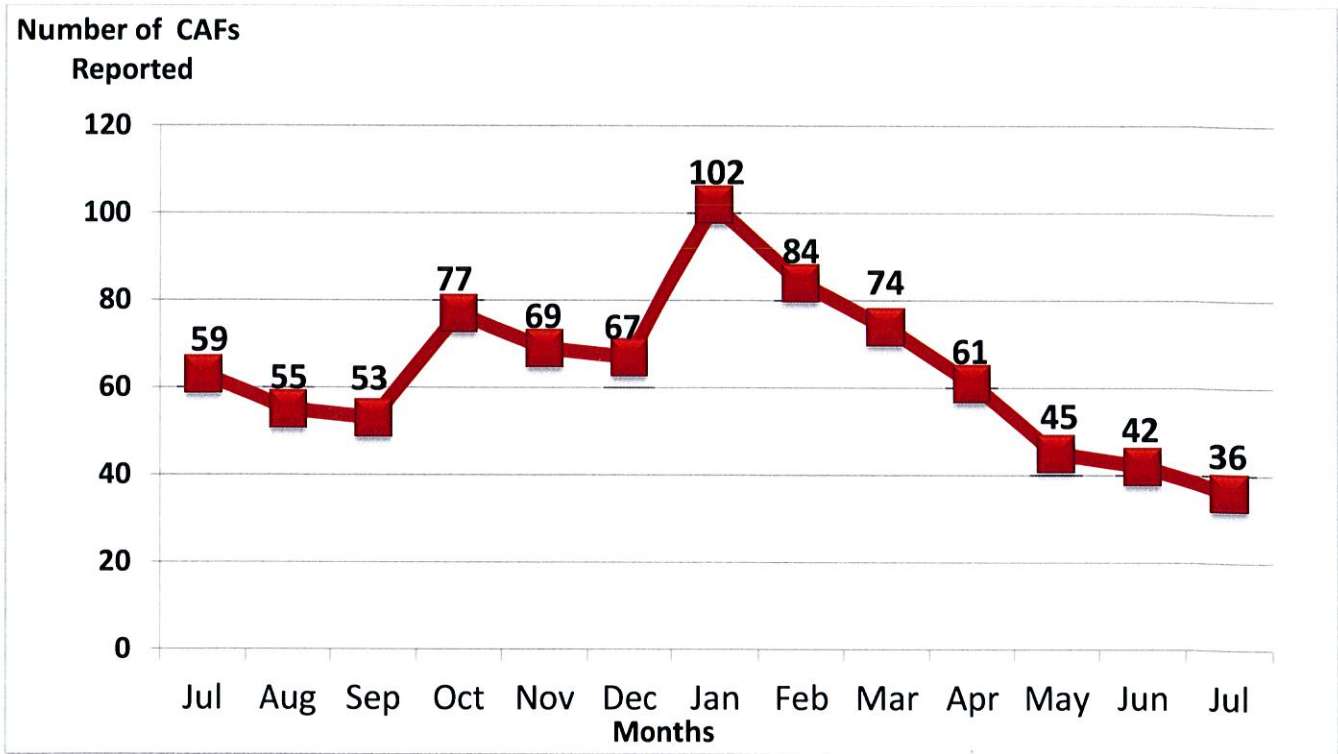
- Productivity: **2.52** PPH did meet the contract standard of 2.50 PPH.
- On Time Performance: **97.3%** did meet the contract standard of 96%.
- In Vehicle Time: **99.3%** exceeded the contract standard of 95%.
- Denials: 0 denials or **0.0%** did meet contract standard of 0.0%.
- Miles between Road Calls: **17,863.5** exceeded the contract standard of 12,250 miles.
- Ridership Statistics: **10,401** ambulatory; **4,340** wheelchair boarding's

Metric	Standard	May-17	Jun-17	Jul-17	YTD Average
Passengers per Hour	2.50	2.54	2.57	2.52	2.56
On-time Performance	96%	95.3%	96.9%	97.6%	96.0%
In Vehicle Time	95.0%	98.6%	99.2%	99.3%	99.0%
Denials	0.00%	0.00%	0.00%	0.00%	0.0%
Miles Between Roadcalls	12,250	33,853	44,320	17,864	43,053
Monthly Wheelchair Boardings	No standard	4,872	4,710	4,340	4,608

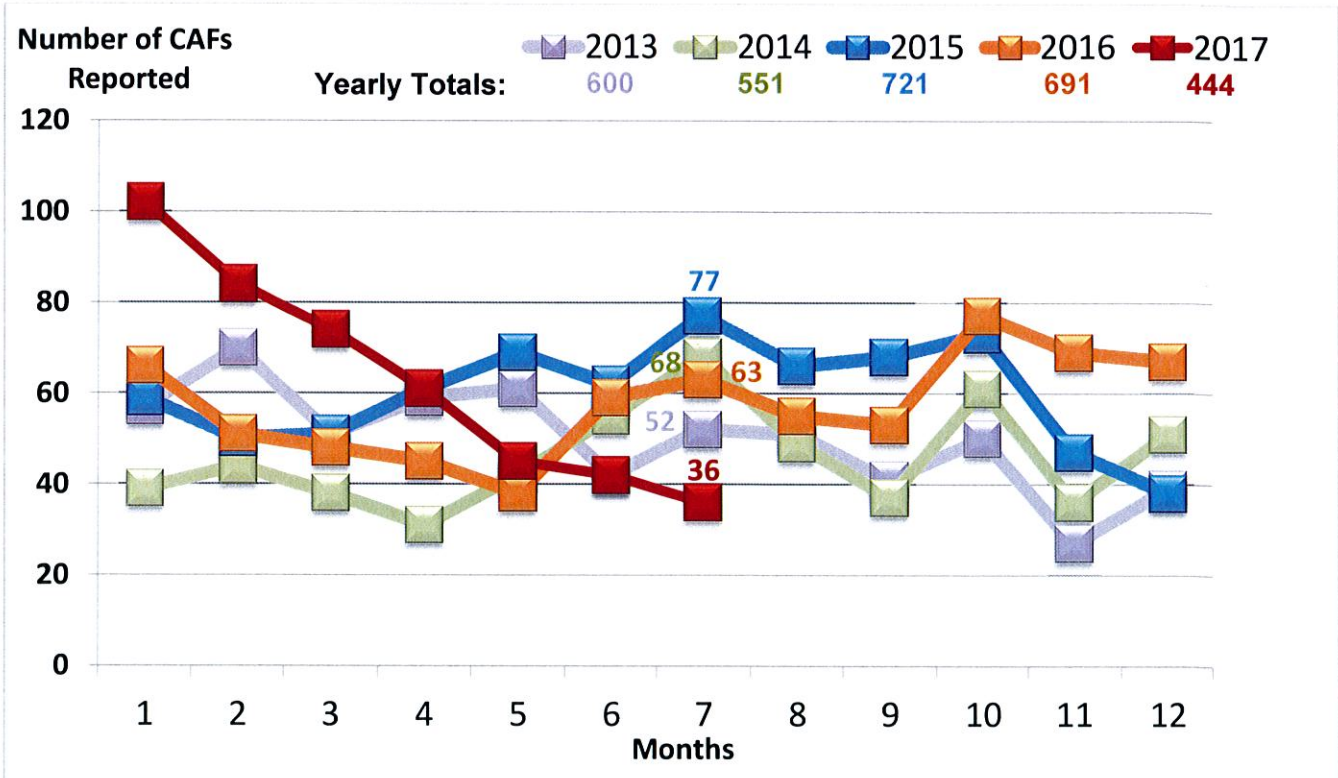


### 3. Customer Programs Monthly Customer Assistance Form (CAF) Report

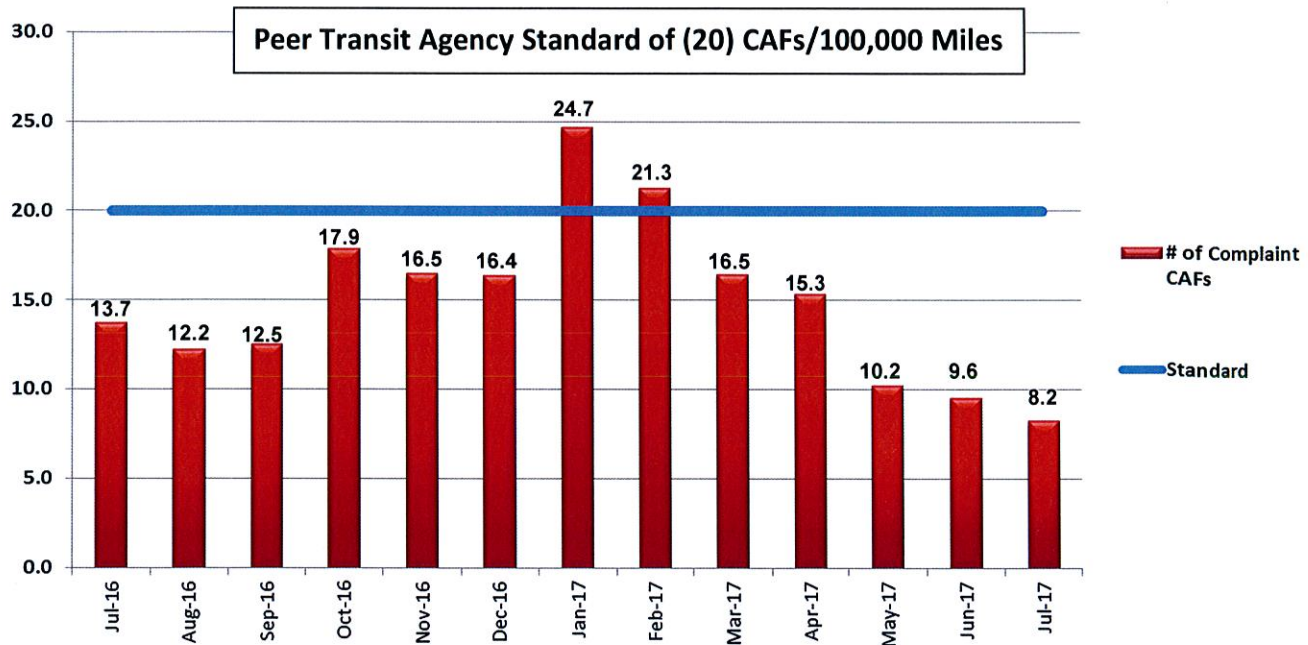
For July 2017, Customer Service processed 58 Customer Assistance Forms (CAF's) of which 36 were verified as valid. This represents a significant decrease from the 42 verified CAF's overall in June 2017. There were 7 Commendations for the month of July.



### 3a. CAF Reports: Historical Trends



### 3b. Reported Complaint CAFs w/o Commendations & Suggestions: Historical Trend



### 3c. Route Summary Report for July 2017

Route	# of CAF's	Route	# of CAF's
#3 NAS Shuttle	2	#29SS Spohn South	2
#4 Flour Bluff Mini B	1	#32 Southside Mini B	0
#5 Alameda	0	#34 Robstown Circulator	1
#5x Alameda Express	0	#35 Robstown South	0
#5s Alameda (Sunday)	0	#37 Crosstown	1
#6 Santa Fe/Malls	0	#51 Gregory Park & Ride	0
#12 Saxet Oak Park	0	#63 The Wave	0
#15 Kostoryz	1	#65 Padre Island Connector	1
#16 Agnes/Ruth	1	#76 Harbor Bridge Shuttle	0
#17 Carroll/Southside	0	#78 North Beach	0
#19 Ayers/Norton	0	#83 Advanced Industries	0
#19G Greenwood	0	#84 Lighthouse	0
#19M McArdle	1	#90 Flexi-B Port A	0
#21 Arboleda	3	#94 Port Aransas Shuttle	0
#23 Molina	4	B-Line (Para-transit)	7
#25 Gollihar/Greenwood	0	Facility Maintenance	2
#26 Airline/Lipes Connector	4	Service Development	7
#27 Northwest	10	Safety and Security	4
#27x Northwest (Express)	1	Transportation (Other)	1
#28 Leopard Omaha	2		
#29 Staples	1		
#29F Flour Bluff	1	<b>TOTAL CAF'S</b>	<b>58</b>

**3d. July 2017 CAF Breakdown by Service Type:**

CAF Category	RTA Fixed Route	B-Line ADA Paratransit	Contracted Fixed Route	Totals
Service Stop Issues	6	0	2	8
Driving Issues	5	4	0	9
Customer Services	17	0	1	18
Late/Early – No Show	2	1	1	4
Fare/Transfer Dispute	2	0	0	2
Dispute Drop-off/Pickup	0	1	0	1
Tie Down Issues	1	0	0	1
B-Line Call Lines	0	1	0	1
Facility Maintenance	2	0	0	2
Safety and Security	4	0	0	4
Service Development	7	0	0	7
Transportation (Other)	1	0	0	1
<b>Total</b>	<b>47</b>	<b>7</b>	<b>4</b>	<b>58</b>
<b>Commendations</b>	<b>6</b>	<b>1</b>	<b>0</b>	<b>7</b>

**Conclusion:**

During July 2017, RTA received 65 CAF's regarding Fixed-Route Service, B-Line and Purchased Transportation; Seven (7) of the 65 reported CAF's were commendations.

There were a total of 47 CAF's/Commendations received regarding RTA Service representing 81% of total customer contacts: 2 for Facilities Maintenance, 7 for Service Development, 4 for Safety and Security, and 34 for Transportation.

A total of 7 CAF's/Commendations were reported regarding B-Line service representing 12% of the total customer contacts.

A total of 4 CAF's were reported regarding Contracted Fixed Route service representing 7% of the total customer contacts.

(There was 1 issue relating to the detours and relocation of Six Points Station not included with total CAF numbers).

Actions taken as a result of reported CAF's include but are not limited to the following:

- Coaching and counseling
- Driver training
- Progressive disciplinary action as appropriate, group discussion/coaching in operator meetings
- Discussion in supervisory meetings
- Examination of CCRTA operations policy

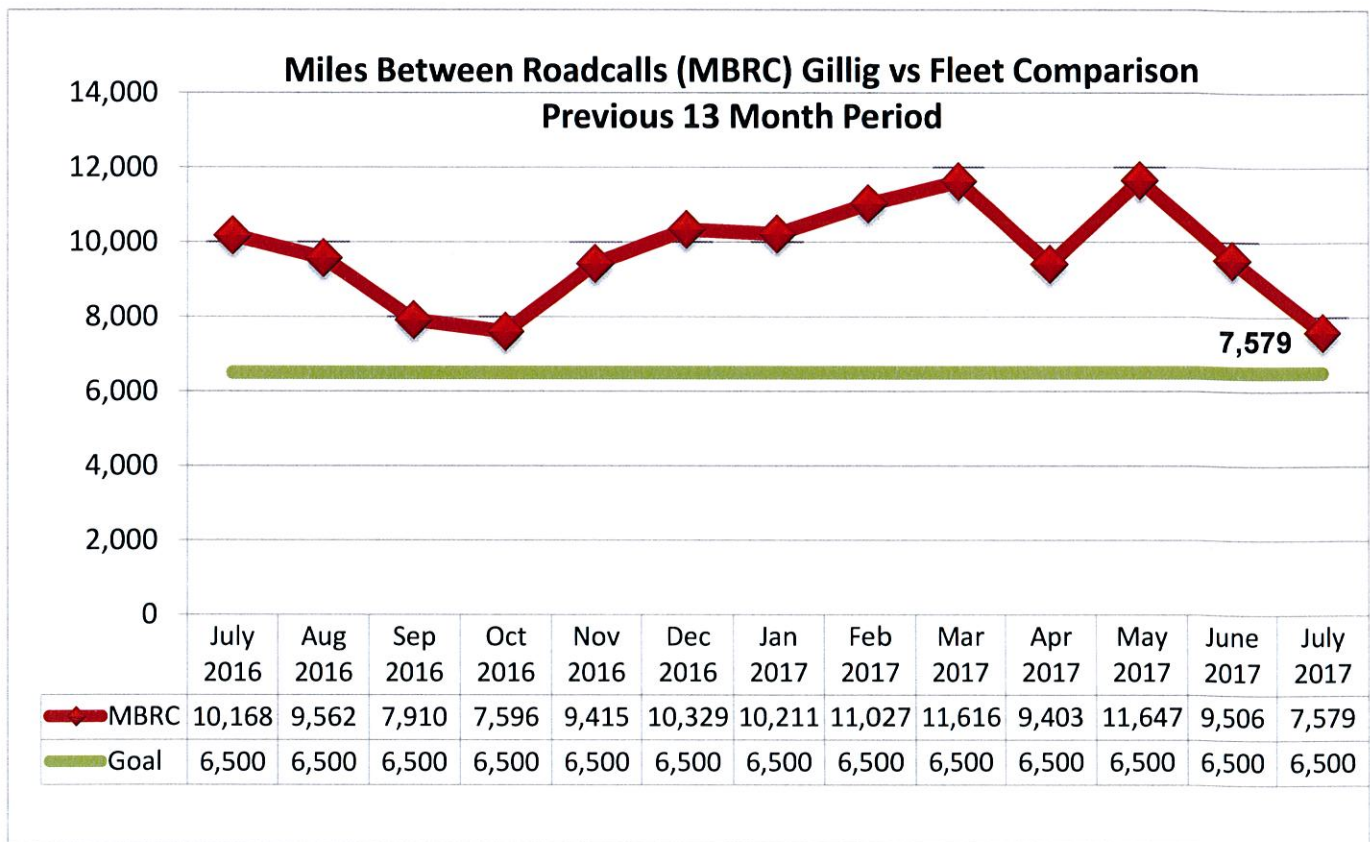
CCRTA documents CAF's to capture information regarding a wide range of issues from the community's perspective point of view. CAF's are communicated to the Customer Programs group via the telephone, e-mail, and letter or in person.

CAF's are redirected to relevant management and supervisory staff for further investigation. Customer Service staff will provide a prompt and written response at the conclusion of the investigation to the customer within ten working days.

CAF's play an important role as a quality assurance tool to identify issues regarding service; they also inform CCRTA regarding education and training needs. CAF's assist Service Development in identifying problems around existing service and identifying underserved areas. CAF's also serves to guide policy development.

#### 4. Vehicle Maintenance Department Monthly Miles Between Road Calls Report

For July 2017, 7,579 miles between road calls (MBRC) were recorded as compared to 10,168 MBRC in July 2016. A standard of 6,500 miles between road calls is used based on the fleet size, age, and condition of CCRTA vehicles.



MBRC is a performance gauge of maintenance quality, fleet age, and condition; an increase in MBRC is a positive indicator. As defined by the Federal Transit Administration, a road-call is the practice of dispatching a service vehicle to repair or retrieve a vehicle on the road. There are two types of road-calls; Type I and Type II. A Type I road-call is a major mechanical failure that prevents the revenue vehicle from completing a scheduled revenue trip. A Type II road-call is a mechanical failure causing an interruption in revenue service.

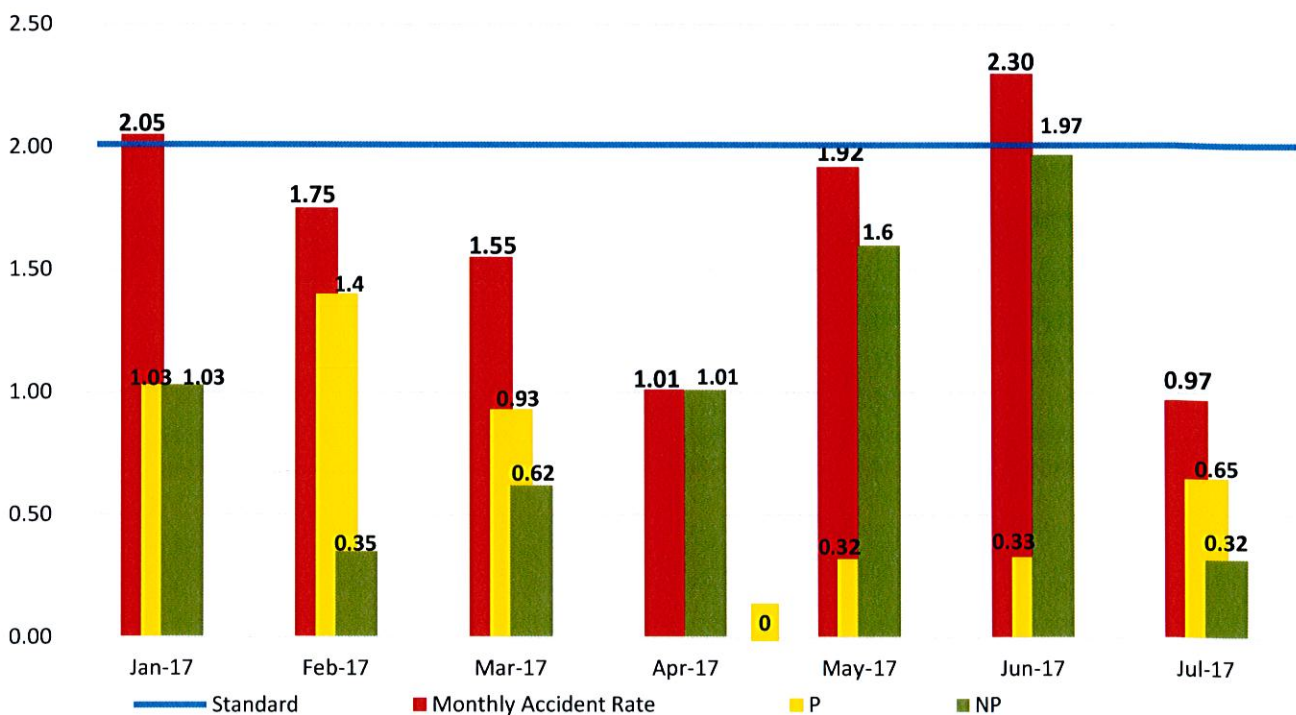
## 5. Safety/Security Department Report

### SAFETY SUMMARY

For July 2017, there were three (3) vehicle accidents. One (1) accident was determined to be non-preventable (NP) and two (2) accidents were determined to be preventable. There were sixteen (16) customer-related incidents. CCRTA operators drove a total of 309,523.30 miles. The year-to-date accident rate for the month of June is 1.65 per hundred thousand miles driven. The desirable range for total collisions is at 2.0 or less.

The chart below illustrates the Year-to-Date accident rate. Please keep in mind that this chart shows all vehicle accidents regardless of fault.

**Year-to-Date Accident Rate = 1.65**



### SECURITY SUMMARY

For July 2017, there were approximately 1,400 hours of security coverage was used for all areas of CCRTA Operations. Officers arrested 4 individual for public intoxication, issued 21 criminal trespass warnings, arrested 8 individuals for criminal trespassing, made 333 contacts with individuals and responded to 19 other calls for service.

### COMMITTEE REVIEW

This item was presented at the Operations & Capital Projects Committee meeting on August 23, 2017.

Respectfully Submitted,

Submitted by: Wesley Vardeman  
Outreach Coordinator

Submitted by: Mike Rendon  
Director of Safety & Security

Submitted by: Bryan Garner  
Director of Maintenance

Submitted by: Gordon Robinson  
Director of Planning

Reviewed by:   
Jennifer Fehribach  
Managing Director of Operations

Final Approval by:   
Jorge Cruz-Aedo  
Chief Executive Officer

**RTA Committee on Accessible Transportation (RCAT)  
MEETING MINUTES  
Thursday, July 20, 2017**

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**Advisory Committee Members Present:** Anne Bauman, Richard Balli, Donnie Contreras, Tammye Salinas

**Advisory Committee Members Absent:** Robert Box, Joyce Lopez, Sylvia Wilson

**Board Members Present:** none

**Staff Present:** Susan Teltschik, Melanie Gomez, Sharon Montez, Derrick Majchszak, Gordon Robinson

**MV Present:** Benjamin Schmit, Janessa Cano

**Employee Representative(s):** Gina Salazar

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**Call to Order:** Ms. Anne Bauman called the meeting to order at 12:02 p.m. Ms. Susan Teltschik called the roll and determined that a quorum was present.

**Action to Approve Minutes of June 15, 2017** was approved as presented.

MR. BALLI MADE A MOTION TO ADOPT THE RCAT MINUTES OF JUNE 15, 2017 AS PRESENTED; MR. CONTRERAS SECONDED THE MOTION. BAUMAN AND SALINAS VOTING FOR. BOX, LOPEZ AND WILSON WERE ABSENT.

**Presentation:**

Mr. Gordon Robinson updated the committee on the August 2017 Service Improvements. After monitoring the activity of the bus routes, the Corpus Christi Regional Transit Authority (CCRTA) has decided to change several existing routes. Route 84 Lighthouse for the Blind will be replaced by rerouting Route 12 morning and evening, Monday through Friday, for the workers at the Lighthouse for the Blind and other businesses in the area. Previously the service for the Lighthouse for the Blind was only a morning

trip, Monday through Thursday, leaving workers who rode the bus to work to find an alternative way home in the evenings. Route 32 School Tripper will be discontinued because of low ridership. Route 81 the Padre Island Beach Express service will end on Labor Day as planned. The Planning Department will evaluate Route 81 to see if it is feasible to continue the route again next summer. The CCRTA is waiting on seven small ARBOC buses to be delivered. When these buses are delivered, the CCRTA will add additional trips to existing routes to accommodate peak hour improvements: Route 27 Express to Calallen and Robstown will have an added trip in the afternoon at 3:30pm; Routes 50 Calallen, 51 Gregory and 53 Robstown to NAS Corpus Christi and CCAD will have additional trips added, one in the AM and one in the PM; Route 54 Gregory-Downtown Express will have two additional PM trips added; Route 56 Flour Bluff-Downtown Express will have one additional PM trip added. Route 63 The Wave will have an additional bus added to the service the needs of the Texas A&M University Corpus Christi students. There has been a 45% increase in ridership on Route 63.

**Committee for Persons with Disabilities (CFPWD) and Corpus Christi Human Relations Committee (CCHRC) Update:**

Mr. Richard Balli updated the committee on ADA citations for the month of May: There were 33 citations issued for disabled parking, 13 citations issued for blocking architecture and 122 citations issued for blocking sidewalks. Year to date totals there have been 1,034 citations issued.

Mr. Balli also reported on an issue brought to the attention of the City of Corpus Christi on the intersections of Ramsey, Brawner and Houston. There is a much needed crosswalk and curb cut for traveling to the bus stop. Sharon Montez told the committee the CCRTA met with the City of Corpus Christi at the intersections and there are two options currently being evaluated.

Mr. Balli participated in the City of Corpus Christi evacuation drill. Mr. Balli recommended the Corpus Christi Independent School District school buses used for the mock evacuation practice have posey belts available for persons in regular wheelchairs that do not come equipped with posey belts.

Ms. Sylvia Wilson was absent so there was no report on Corpus Christi Human Relations Committee (CCHRC).



## **Committee Reports:**

### **No-Show/Eligibility Appeals**

The No-Show/Eligibility Appeals Committee did not meet due to a quorum not being available.

### **RCAT Liaison's Report:**

Ms. Sharon Montez shared a YouTube video with the committee on the signing of the Americans with Disabilities Act, 27 years ago on July 26, 1990. The CCRTA will present a banner to the members of the Board of Directors attending the Operations Committee meeting next Wednesday July 26, 2017, the actual anniversary date of the signing. This banner will then be displayed at the CCRTA Staples Street Center.

Ms. Montez also informed the committee she is actively searching to fill the three open positions on the RCAT committee. Calls are being made to social service agencies to invite the director or an employee who is interested in serving on the RCAT committee to complete an application and send in to the CCRTA.

### **Chairperson's Report:**

Ms. Bauman also announced that three RCAT committee members participated in the City of Corpus Christi evacuation drill. Ms. Anne Bauman shared upcoming meeting dates with the committee.

### **Informational Items:**

Ms. Anne Bauman advised that these items were made available to the committee members in their packets.

Ms. Bauman reminded the RCAT committee members of the invitation to the Alamo Drafthouse movie theater for a showing of Forrest Gump on Wednesday July 26<sup>th</sup> at 6:00pm to celebrate the 27<sup>th</sup> anniversary of the signing of the Americans with Disabilities Act.

### **Request for Agenda Items:**

Mr. Balli requested an update on the grab bars on the buses, including an update on the retro-fit for grab bars on existing buses.

**Other Business:** Ms. Anne Bauman adjourned the meeting at 12:54 p.m. The next meeting will be held on Thursday, August 17, 2017.

## Administration Finance Committee Member Inquiry

Meeting Date	Agenda Item #	Member Name	Inquiry	Response	Response Date
7/26/2017 Admin	4.	Abel Alonzo	In reference to the Marketing Update, Mr. Alonzo asked when you say "follow" what does that mean, are they communicating with you?	Ms. Coughlin replied, on social media you have a homepage and when you follow someone or a page, you may see updates from that person or page in your news feed on your homepage.	7/26/2017
7/26/2017 Admin	4.	Abel Alonzo	As a follow up question in reference to the Marketing Update, Mr. Alonzo asked what the CCRTA is doing to communicate with people "like me" who don't use social media?	Ms. Coughlin replied, the CCRTA Marketing and Planning Teams and transportation supervisors go out and have face to face outreach with the riders, talking with them and passing out flyers during the highest peak times. The transfer stations have rider alert cards.	7/26/2017
7/26/2017 Admin	4.	Abel Alonzo	As a follow up question in reference to the Marketing Update, Mr. Alonzo asked if doing the face to face outreach is why the flyers with the bus routes aren't being printed anymore.	Ms. Coughlin replied, 25 of 44 of our routes are on detour so the flyers currently aren't accurate. But if the riders come into the station we will print them a current flyer.	7/26/2017
7/26/2017 Admin	6.	Larry Young	In reference to the 2017 Defined Benefit Plan and Trust Actuarial Valuation Report, Mr. Young asked the number of active participants in the plan.	Mr. Ken Liew replied there are 246 active participants an increase of 23 from 2016.	7/26/2017
7/26/2017 Admin	6.	Larry Young	As a follow up question in reference to the 2017 Defined Benefit Plan and Trust Actuarial Valuation Report, Mr. Young asked what the increase of participants was from 2015.	Mr. Ken Liew replied he does not have the actual number increase from 2015, but it was not as many as from 2016.	7/26/2017
7/26/2017 Admin	6.	Abel Alonzo	In reference to the 2017 Defined Benefit Plan and Trust Actuarial Valuation Report, Mr. Alonzo stated there are 551 participants in the plan and asked how many employees the CCRTA has employed.	Mr. Ken Liew replied there are 246 employees, there is no waiting period to join the plan.	7/26/2017

## Administration Finance Committee Member Inquiry

Meeting Date	Agenda Item #	Member Name	Inquiry	Response	Response Date
7/26/2017 Admin	7.	Abel Alonzo	In reference to the June 2017 Financial Update, Mr. Alonzo asked how the CCRTA saved 1.3million in expenses and did it have a negative effect on the departments.	Mr. Saldana said the CCRTA did have a savings of \$1.3 million in <i>departmental expenses</i> by holding back and not hiring for certain positions, the CCRTA was without a Director of Finance for many months and a Marketing Communications Coordinator. The CCRTA staff also cutback on some expenses, such as office supplies, and maintenance made repairs in-house instead of using outside vendors.	7/26/2017

## Operations Capital Projects Committee Member Inquiry

Meeting Date	Agenda Item #	Member Name	Inquiry	Response	Response Date
7/26/2017 Ops	5.a.	Abel Alonzo	In reference to the June 2017 Operations Report, Mr. Alonzo asked the percentage of riders that travel to and from Robstown.	Mr. Robinson replied there is a way we can get that data, it's not in the information right now. <b>Percentage of riders</b>	7/26/2017 <b>9/6/2017</b> <b>*****</b>
7/26/2017 Ops	5.a.	Scott Harris	In reference to the June 2017 Operations Report, Mr. Harris asked what the CCRTA is doing about the culture of safety and security, preventable and non-preventable accidents.	Mr. Robinson replied there are quarterly operational meetings and MV has mandatory monthly safety classes. Mr. Majchszak added after an incident, the video is reviewed with the driver and, depending on the severity of the accident, the driver may not be allowed back on the road until they have completed a safety class. Also the Accident Review Board may make recommendations for additional training. The driver is taken back to the accident site and there are discussions on how the accident could have been avoided.	7/26/2017
7/26/2017 Ops	5.b.	Abel Alonzo	In reference to the Procurement Update, Mr. Alonzo stated that the rate for officers is \$30 an hour but the going rate is \$50, and asked if the CCRTA is aware of the rate.	Mr. Saldana replied the rate will be determined by the going market rate. Mr. Reeves commented the \$50 rate is for one time special events. Mr. Saldana agreed with Mr. Reeves and added the CCRTA gives the officers a schedule, a set number of hours for the officers.	7/26/2017
7/26/2017 Ops		Abel Alonzo	In reference to the Procurement Update Mr. Alonzo asked why is the CCRTA paying the City of Corpus Christi for a Marina rental space.	Mr. Saldana replied the CCRTA pays the city for the boat slip for the Harbor Ferry Landing because it is the size needed for the ferry landing. If the slip is given up, the CCRTA may not be able to get it back or be able to find a comparable boat slip if it is determined in the future to have the Harbor Ferry running again.	7/26/2017

## Board Member Inquiry

Meeting Date	Agenda Item #	Member Name	Inquiry	Response	Response Date
8/2/2016 Board	6.	George Clower	In reference to the Update on RCAT Committee Activities, Mr. Clower asked for clarification on the intersection reviewed by Chairperson Anne Bauman. (Ms. Bauman asked the board to drive by and look at a busy intersection the CCRTA and the City of Corpus Christi are reviewing to see what options there are to make the intersection more accessible.)	Ms. Bauman replied, the intersection of Ramsey, Brawner and Houston Streets.	8/2/2017
8/2/2016 Board	11.c	Scott Harris	In reference to the June 2017 Operations Report, and the non-preventable accident reported, Mr. Harris asked if the car clipped the front of the bus when the bus was stopped.	Mr. Majchszak said he could not answer to the specific incident but there are numerous incidents where the drivers of the cars are turning left from the outside lane and run into the front of the bus. These incidences usually happen in the various detours and construction areas.	8/2/2017
8/2/2016 Board	11.c.	Curtis Rock	In reference to the June 2017 Operations Report, Mr. Rock asked if the CCRTA surveyed their riders, and what were the findings.	Mr. Cruz-Aedo stated the CCRTA has performed extensive surveys including the 2020 Plan and there are ongoing programs with people we contract with that survey our routes. Mr. Robinson stated the highest ranking survey comment is travel time, how long it takes to get from one place to another, in addition with the span of time, schedules not starting/ending at the times needed, and more amenities needed.	8/2/2017